

FP/HIV Quality Checklist

Q1	Do trained community care providers (CCPs) deliver information on family planning, safer pregnancy, and available FP services to community members and groups?	✓
1.1	Are CCPs trained on FP technical content and on how to deliver information to adolescents and young adults (AYA)?	
1.2	Do CCPs have required competencies for delivering information?	
1.3	Is information provided by CCPs current and evidence-based?	
1.4	Are services provided privately and confidentially?	
1.5	Is information on a wide range of contraceptive methods available?	
1.6	Is culturally-informed information given to male and female clients?	
1.7	Are gender norms addressed, including gender-based violence (GBV)?	
1.8	Are information and services free or subsidized for clients receiving other free/subsidized services and are clients assessed for their ability to pay for services?	
1.9	Do CCPs use counseling tools and job aids to guide what and how information is delivered to clients?	
1.10	Do CCPs generate support among communities & parents for adolescents to access contraceptive information & services?	
1.11	Do CCPs follow national policies & guidelines that protect legal rights of adolescents to information & services?	
1.12	Do CCPs follow USG guidelines on FP voluntarism and informed choice?	
Q2	Do all community care providers provide referrals to a health facility for additional information on FP services and FP methods?	✓
2.1	Do CCPs know community and facility resources for referring clients, including free or subsidized services?	
2.2	Do CCPs use a tool to track referrals?	
2.3	Do CCPs understand when a situation requires skills beyond the CCP's expertise and a referral is necessary?	
Q3	Do health providers and/or supervisors conduct supportive supervision visits on at least a quarterly basis to monitor the quality of FP activities provided by community care providers?	✓
3.1	Is supervision provided on at least a quarterly basis?	
3.2	Has the supervisor received training and mentoring on how to be an effective supervisor?	
3.3	Is supervision provided according to ministry guidelines?	
3.4	Are supervision tools used for providing advice or support to CCPs?	
3.5	Does the supervisor document the supervision visit?	
Q4	Is there a process for tracking FP referrals to confirm the beneficiary/client received the service, or is the service directly provided?	✓
4.1	Does CCPs use a tool to track referrals? (expands on 2.2 above)	
4.2	Is there an established mechanism with medical provider/clinic to get feedback whether the referral was completed?	
Q5	Do community care providers directly provide family planning counseling and distribute family planning methods within the community?	✓
5.1	Have CCPs been trained and have required competencies for providing counseling?	
5.2	Do CCPs use visual counseling tools and job aids?	
5.3	Are CCPs allowed by national policy and regulation to provide contraceptive methods within the community?	
5.4	If CCPs distribute contraceptive methods, are the methods consistently available?	

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